PRE-TRIP CHECKLIST FOR



## Anti-Hijacking techniques and risk mitigation

DRIVER'S NAME				
MAKE OF VEHICL	E REGISTRATIC	N	<b>1 READING</b>	км

All the items in the "ITEMS TO BE CHECKED" column must be checked by operators before operating equipment.

Indicate whether each item is in a serviceable condition (using a tick) or not (using a cross). If irrelevant, write n/a in the comments section. If defective, comment on the exact nature of the defect and do not operate until reported and corrected. A new checklist then needs to be filled in and retained indicating that all parts are serviceable.

ITEMSTO BE CHECKED	<b>√</b> ×	ITEMS TO BE CHECKED	**
VEHICLE PREPARATION:		WHEN STOPPED (AT TRAFFIC LIGHTS):	
CHECK ALL LOCKS FUNCTION CORRECTLY		STAY IN GEAR, READY TO MOVE	
ENSURE WINDOWS ARE TINTED SUFFICIENTLY		CHECK SURROUNDINGS CONSTANTLY	
INSTALL VEHICLE TRACKING SYSTEM		ALLOW SPACE BETWEEN VEHICLES	
CONFIRM PANIC BUTTON IS OPERATIONAL		AVOID BOXED-IN SITUATIONS	
TEST VEHICLE ALARM SYSTEM		BE WARY OF STAGED MINOR ACCIDENTS	
INSPECT TIRES AND SPARE FOR INTEGRITY		UPON ARRIVAL:	
CLEAR UNNECESSARY ITEMS FROM VEHICLE		SURVEY AREA BEFORE EXITING VEHICLE	
CHECK FOR VEHICLE TAMPERING DAILY		PARK IN WELL-LIT, GUARDED AREAS	
ROUTE PLANNING:		AVOID PREDICTABLE ROUTINES	
VARY DAILY ROUTES AND TIMINGS		CONFIRM SECURITY BEFORE ENTER PROPERTY	
AVOID KNOWN HIGH-RISK AREAS		TRAINING AND EDUCATION:	
PLAN FOR WELL-LIT ROUTES AT NIGHT		ATTEND ANTI-HIJACKING WORKSHOPS	
FAMILIARIZE WITH ALTERNATIVE ROUTES		STAY UPDATED ON NEW TECHNIQUES	
SHARE ROUTE WITH A TRUSTED PERSON		PRACTICE EMERGENCY COMMUNICATION	
STAY UPDATED ON LOCAL CRIME TRENDS		REVIEW BEST PRACTICES QUARTERLY	
DRIVING TECHNIQUES:		COMMUNICATION:	
KEEP WINDOWS UP AND DOORS LOCKED		HAVE AN EMERGENCY CONTACT LIST	
MAINTAIN SAFE FOLLOWING DISTANCES		ENSURE A CHARGED MOBILE PHONE	
AVOID DRIVING CLOSE TO THE CURB		INSTALL A PANIC BUTTON APP	
ALWAYS HAVE AN ESCAPE ROUTE IN MIND		COMMUNICATE ANY SUSPICIOUS EVENTS	
AVOID STOPPING IN ISOLATED AREAS		USE CODE WORD FOR EMERGENCIES	
BE WARY OF OBSTRUCTIONS IN THE ROAD		MISCELLANEOUS:	
SITUATIONAL AWARENESS:		CARRY A WHISTLE OR PERSONAL ALARM	
MONITOR REAR-VIEW FOR TAILING VEHICLES		AVOID FLASHY JEWELRY OR ATTIRE	
WATCH FOR SUSPICIOUS BEHAVIOR		STAY LOW-KEY, AVOID DRAWING ATTENTION	
AVOID DISTRACTIONS, STAY ALERT		DON'T SHARE TRAVEL PLANS OPENLY	
KNOW SAFE HAVENS (POLICE, STATIONS, ETC.)		TRUST YOUR INSTINCTS; IF IN DOUBT, REROUTE	
STAY INFORMED ABOUT LOCAL THREATS		CONSIDER SELF-DEFENSE TOOLS (LEGAL ONES)	
INFORM SOMEONE OF YOUR DESTINATION		REGULAR UPDATE FAMILY ON WHEREABOUTS	

## Preparedness is the first line of defense; stay vigilant, stay safe

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